



**Report to the Chief Officer (Highways & Transportation)**

**Date: 13 August 2019**

**Subject: Hovingham Primary School Expansion – Associated Highway Works**

**Capital Scheme Number: 32450 / HOV / 000**

Are specific electoral wards affected? If yes, name(s) of ward(s): Gipton & Harehills	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Has consultation been carried out?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**Summary**

**1. Main issues**

- The City Council is responsible for designing and implementing highway works associated with the school expansion programme in accordance with a number of planning conditions. This particular report looks at the associated highway works to the school extension of Hovingham Primary School in Harehills
- The purpose of this report is to seek approval for the detailed design and implementation of a pedestrian crossing (zebra) facility on Hovingham Avenue in Harehills, associated with the planning approval granted for the Hovingham Primary School expansion, as shown on the attached drawing no. TM/13/082/01.

**2. Best Council Plan Implications** (click [here](#) for the latest version of the Best Council Plan)

- The Best Council Plan 2019-21 outlines how Leeds City will achieve its ambition to become the Best City in the UK and Leeds City Council the best local authority. According to the Best Council Plan, the success of the Best Council objective: ensuring high quality public services, will be partly measured through reduced numbers of people Killed or Seriously Injured on the city's roads. This scheme meets these objectives by providing a safer and more user friendly pedestrian crossing facility and general road environment, which will actively encourage children into more active modes of travel on journeys to school, contributing to the Leeds Education Challenge, which forms part of the objective to build a child friendly city.

### **3. Resource Implications**

- The scheme proposals are included on the Annual Programme and have no implications in terms of resources.

### **4. Recommendations**

The Chief Officer (Highways and Transportation) is requested to:

- I. Note the contents of the report;
- II. Approve the detailed design and implementation of a pedestrian crossing (zebra) facility on Hovingham Avenue in Harehills, associated with the planning approval granted for the Hovingham Primary School expansion, as shown on the attached drawing no. TM/13/082/01, at a total cost of £15,000;
- III. Note the required expenditure of £15,000, comprising £13,000 works costs, £2,000 staff and legal fees, all being funded from the Children's Services Learning Places Capital Programme (previously approved); and
- IV. Give authority to advertise a notice under the provision of Section 23 of the Highways Act 1980 associated with the provision of a formal pedestrian crossing facility and if no valid objections are received, to implement the works as advertised.

#### **1. Purpose of this report**

- 1.1 The purpose of this report is to seek approval for the detailed design and implementation of a pedestrian crossing (zebra) facility on Hovingham Avenue in Harehills, associated with the planning approval granted for the Hovingham Primary School expansion, as shown on the attached drawing no. TM/13/082/01.
- 1.2 To seek approval to advertise a notice under the provisions of Section 90c of the Highways Act 1980 and if no valid objections are received, to implement the works as advertised.

#### **2. Background information**

- 2.1 As a consequence of the increasing birth rate in Gipton and Harehills ward and surrounding areas, in September 2017 the expansion Hovingham Primary School from a 2 Form Entry with 420 pupil places, to a 3 Form Entry with 630 pupil places was completed under the City Council's Learning Places Programme.
- 2.2 In February 2019, a package of highway works, including an informal crossing point located on a raised speed table, were implemented to improve overall road safety in the vicinity of Hovingham Primary School and the wider residential area.

### **3. Main issues**

#### **3.1 Design Proposals and Full Scheme Description**

- 3.1.1 Following on from the implementation of the package of highway works in February 2019, it has since been recognised that the overall road safety in the vicinity of Hovingham Primary School would be further improved, if the existing informal raised crossing point was converted to a formal zebra crossing facility, as shown on the attached drawing no. TM/13/082/01.
- 3.1.2 Therefore in order to further improve road safety in the vicinity of Hovingham Primary school, it is proposed to remove the existing informal pedestrian crossing point, install belisha beacons, the appropriate road markings and pedestrian guardrail for the provision of a zebra crossing facility.
- 3.1.3 In addition to the school, the ARK community centre and café, the nearby Afghan educational centre and mosque and the proposals for the provision of a MUGA (Multi User Games Area) at the school, for use by the local community, will all contribute to an increased footfall in the local area, outside of school hours, so the provision of a formal zebra crossing will also serve the wider community, as well as the school itself.

#### **3.2 Programme**

- 3.2.1 The scheme proposals are included on the Annual Programme and it is expected that the proposal will be designed, the Section 23 notice advertised and the package of works implemented all within the 2019/2020 financial year.

### **4. Corporate considerations**

#### **4.1 Consultation and engagement**

- 4.1.1 Gipton & Harehills Ward Members, Emergency Services and the West Yorkshire Combined Authority were all consulted by email on the 22<sup>nd</sup> July 2019. Ward Members were supportive and eager for the zebra crossing to be introduced as a matter of urgency. No adverse comments were received from the Emergency Service or the West Yorkshire Combined Authority.
- 4.1.2 Representatives of Hovingham Primary School and The Ark Community Centre were all consulted by email on the 22<sup>nd</sup> July 2019. Both parties were supportive of the proposals and asked that they are implemented without delay.
- 4.1.3 The general public will be consulted via the Section 23 notices on street lighting columns during the advertisement phase, although we do not expect there to be any issues as there are no direct residential frontages affected by the works.
- 4.1.4 Road Safety Audit; A combined Stage 1-2 Road Safety Audit on the proposed zebra crossing has been requested as part of the design process and any recommendations will be addressed as part of the detailed design.

#### **4.2 Equality and diversity / cohesion and integration**

- 4.2.1 A full Equality, Diversity / Cohesion and Integration impact assessment has been carried out for the off-site highway works.

4.2.1 **Positive Impact:** The introduction of the formal zebra crossing facility would:

- Provide safer passage whilst crossing the road to all pedestrians, especially those with mobility issues, disabled people, parents supporting pushchairs and young and old people
- Greater independence and choice for children travelling to school
- Make it more pleasant to walk or cycle, encouraging a more healthy lifestyle
- Improve quality of life for the local community

4.2.2 **Negative Impact:**

- Slight reduction in air quality due to lower speeds.
- Displacement of existing on street parking, potentially to areas where it may create a problem

### 4.3 Council policies and the Best Council Plan

4.3.1 The proposals contained in the report have no implications for the council constitution.

4.3.2 By providing a safer road environment where needed and justified in the vicinity of the school, the proposed pedestrian crossing facility will help to achieve Leeds' ambition to become the Best City by reducing the number of pedestrians killed or seriously injured on the city's roads, by fostering links between the communities and local facilities and by enabling more sustainable travel choices for local journeys, including for new developments within the city.

4.3.3 Environmental Policy: The proposals contained in this report have no implications on the Policy

4.3.4 Local Transport Plan 3 – Strategic Approaches:

- **Travel Choices:** P10. Promote the benefits of active travel;
- **Connectivity:** P18. Improve safety and security; and P22. Develop networks and facilities to encourage cycling and walking.

### Climate Emergency

4.3.5 By providing a formal pedestrian crossing facility and a safer road environment in the vicinity of Hovingham Primary School, we will encourage and enable more sustainable travel choices and make it more pleasant to walk or cycle, encouraging a more healthy lifestyle. This will in turn result in a reduction in greenhouse gas emissions as journeys to and from school by private cars are reduced and a modal shift to more sustainable travel is fashioned.

### 4.4 Resources, procurement and value for money

4.4.1 The estimated total cost to implement this scheme is £15,000, comprising £13,000 works costs, £2,000 staff and legal, all being funded from the Children's Services Learning Places Capital Programme.

## **4.5 Legal implications, access to information, and call-in**

4.5.1 There are no implications relating to these works and the scheme is not eligible for call in.

## **4.6 Risk management**

4.6.1 If no action was taken then road safety in the vicinity of Hovingham Primary School will not be improved and the potential of injury to pedestrians will not be addressed. Also, the potential to reduce the number of car journeys to and from school and the reduction of greenhouse gas emissions would not be addressed.

## **5. Conclusions**

5.1 The provision of a formal pedestrian (zebra) crossing, noted in this report will provide a safer environment for both the parents and children travelling to and from Hovingham Primary School and those using the local community amenities throughout the residential area, thus encouraging more sustainable travel behaviours for all users.

## **6. Recommendations**

6.1 The Chief Officer (Highways and Transportation) is requested to:

- i. Note the contents of the report;
- ii. Approve the detailed design and implementation of a pedestrian crossing (zebra) facility on Hovingham Avenue in Harehills, associated with the planning approval granted for the Hovingham Primary School expansion, as shown on the attached drawing no. TM/13/082/01, at a total cost of £15,000;
- iii. Note the required expenditure of £15,000, comprising £13,000 works costs, £2,000 staff and legal fees, all being funded from the Children's Services Learning Places Capital Programme (previously approved); and
- iv. Give authority to advertise a notice under the provision of Section 23 of the Highways Act 1980 associated with the provision of a formal pedestrian crossing facility and if no valid objections are received, to implement the works as advertised.

## **7. Background documents**

7.1 None

## Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

<b>Directorate: Highways Services</b>	<b>Service area: Traffic Management</b>
<b>Lead person: Nick Borrás</b>	<b>Contact number: 0113 3787497</b>

<b>1. Title: Hovingham Primary School Expansion Scheme – Associated Highway Works</b>		
Is this a:		
<input type="checkbox"/> <b>Strategy / Policy</b>	<input type="checkbox"/> <b>Service / Function</b>	<input checked="" type="checkbox"/> <b>Other</b>

<b>2. Please provide a brief description of what you are screening</b>
The screening focuses on a report to the Highways and Transportation Board, requesting the authority to a zebra crossing facility associated with the Hovingham Primary School expansion scheme..

<b>3. Relevance to equality, diversity, cohesion and integration</b>		
All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.		
The following questions will help you to identify how relevant your proposals are.		
When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.		
<b>Questions</b>	<b>Yes</b>	<b>No</b>
Is there an existing or likely differential impact for the different equality characteristics?	X	

Have there been or likely to be any public concerns about the policy or proposal?	X	
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		X
Could the proposal affect our workforce or employment practices?		X
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> <li>• Eliminating unlawful discrimination, victimisation and harassment</li> <li>• Advancing equality of opportunity</li> <li>• Fostering good relations</li> </ul>		X

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

<p><b>4. Considering the impact on equality, diversity, cohesion and integration</b></p> <p>If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.</p> <p>Please provide specific details for all three areas below (use the prompts for guidance).</p> <ul style="list-style-type: none"> <li>• <b>How have you considered equality, diversity, cohesion and integration?</b> (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)</li> </ul> <p>Consultation has taken place with Ward Members, the Emergency Services and West Yorkshire Combined Authority.  Consultation will take place with affected parties or via a series of Section 23 advertisement notices.  All comments received from the consultation will be duly considered prior to scheme implementation.</p> <ul style="list-style-type: none"> <li>• <b>Key findings</b> (think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)</li> </ul> <p><b>Positive impacts:</b></p> <ul style="list-style-type: none"> <li>• Provide safer passage whilst crossing the road to all pedestrians, especially those with mobility issues, disabled people, parents supporting pushchairs and young and old people;</li> <li>• Greater independence and choice for children travelling to school</li> <li>• Make it more pleasant to walk or cycle, encouraging a more healthy lifestyle; and</li> <li>• Improve quality of life for the local community</li> </ul> <p><b>Negative impacts:</b></p> <ul style="list-style-type: none"> <li>• Slight reduction in air quality due to lower speeds.</li> </ul>
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- Displacement of existing on street parking, potentially to areas where it may create a problem.

- **Actions (think about** how you will promote positive impact and remove/ reduce negative impact)

Comments received from members of the public towards the proposals will be duly considered in the design process. Should there be a comment raised that we feel requires accommodation within the scheme and is safe and reasonable to do so, then it shall be done. Also, post-scheme implementation monitoring of the site will be carried out. Should there be a need for further works to alleviate post-implementation issues then this will be duly considered at the time.

**5. If you are not already considering the impact on equality, diversity, cohesion and integration you will need to carry out an impact assessment.**

Date to scope and plan your impact assessment:	N/A
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Date to complete your impact assessment	N/A
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Lead person for your impact assessment (Include name and job title)	N/A
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**6. Governance, ownership and approval**  
Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Nick Hunt	Principal Engineer	21/07/2019
<b>Date screening completed</b>		21/07/2019

**7. Publishing**

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board, Full Council, Key Delegated Decisions** or a **Significant Operational Decision**.

A copy of this equality screening should be attached as an appendix to the decision making report:

- Governance Services will publish those relating to Executive Board and Full Council.
- The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.
- A copy of all other equality screenings that are not to be published should be sent to [equalityteam@leeds.gov.uk](mailto:equalityteam@leeds.gov.uk) for record.

Complete the appropriate section below with the date the report and attached screening was sent:

For Executive Board or Full Council – sent to <b>Governance Services</b>	Date sent:
For Delegated Decisions or Significant Operational Decisions – sent to appropriate <b>Directorate</b>	Date sent:
All other decisions – sent to <a href="mailto:equalityteam@leeds.gov.uk">equalityteam@leeds.gov.uk</a>	Date sent: